

# SPECIMEN CUSTODY DOCUMENT - DRUG TESTING

A. LABORATORY CONDUCTING DRUG TESTING

1. SUBMITTING UNIT										2. ADDITIONAL SERVICE INFORMATION (Second Echelon)									
<b>ASAP</b> <b>BUILDING 1234</b> <b>CAMP SWAMPY, MO 55673</b>										<b>COMPANY B</b> <b>901st FINANCE BN</b> <b>CAMP SWAMP, MO 55673</b>									

B. BATCH NUMBER					C. REPORT OF RESULT (DTG/Serial No.)				
D. DRUGS TESTED									

3. BASE/AREA CODE				4. UNIT IDENTIFICATION CODE				5. DOCUMENT/BATCH NUMBER				6. DATE SPECIMEN COLLECTED (YYYY) (MM) (DD)									
F	C	4	5	W	3	V	S	A	A	0	0	0	1	2	0	0	5	0	4	2	6

7. SPECIMEN NUMBER				8. COMPLETE SSN				9. TEST BASIS	10. TEST INFORMATION	11. PRESCREEN THC COC			E. DISC CODE	F. ACCESSION NUMBER			G. RESULT
(1)				246-78-3242				IR	B								
(2)				311-90-7842				IR	B								
(3)				435-97-2232				IR	B								
(4)				256-43-5672				IR	A								
(5)				345-88-4392				IR	A								
(6)				445-88-9762				IR	A								
(7)				983-10-2312				IR	A								
(8)				312-67-2342				IR	A								
(9)				718-76-2212				IR	B								
(10)				895-43-5632				IR	B								
(11)																	
(12)																	

H. CERTIFICATION  
determined by prop  
(1) SIGNATURE

This is the front of the DD Form 2624 for batch 1. It is batch 1 because the first person to provide a sample was Dwayne Jenkins.

Note the Test basis is IR, because the commander randomly selected all personnel whose SSN ended in 2.

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ASAP BUILDING 1234 CAMP SWAMPY, MO 55673										COMPANY B 901st FINANCE BN CAMP SWAMP, MO 55673															
3. BASE/AREA CODE				4. UNIT IDENTIFICATION CODE				5. DOCUMENT/BATCH NUMBER				6. DATE SPECIMEN COLLECTED (YYYY) (MM) (DD)				B. BATCH NUMBER				C. REPORT OF RESULT (DTG/Serial No.)					
F	C	4	5	W	3	V	S	A	A	0	0	0	2	2	0	0	5	0	4	2	6	D. DRUGS TESTED			
7. SPECIMEN NUMBER					8. COMPLETE SSN					9. TEST BASIS		10. TEST INFORMATION		11. PRESCREEN THC COC		E. DISC CODE		F. ACCESSION NUMBER		G. RESULT					
(1)					254-56-3694					RO		A													
(2)					453-22-9658					RO		A													
(3)																									
(4)																									
(5)																									
(6)																									
(7)					<div>This is the front of the DD Form 2624 for batch 2. It is batch 2 because when SPC green approached your desk for his rehabilitation test you needed to start a new batch. Remember, do not mix Test Basis codes on the same DD Form 2624.</div>																				
(8)																									
(9)																									
(10)																									
(11)																									
(12)					<div>The reason it is a rehabilitation test is that these soldiers were not randomly selected, but were directed to provide a specimen by the commander as part of their ASAP rehabilitation program.</div>																				
H. CERTIFICATE																									
determined by pr																									
(1) SIGNATURE																									
2-3-																									

12. CHAIN OF CUSTODY		IAN	THRU	INSTRUCTIONS						
DATE (YYMMDD)	RELEASED BY	RECEIVED BY	PURPOSE OF CHANGE/ REMARKS	BLOCK	USA	USN/MC	USAF			
a.	b.	c.	d.	1	SUBMITTING UNIT					
(1) 050426	SIGNATURE Michael C. Biggerstaff	SIGNATURE Building 125	Placed into Temporary Storage	Message address of unit submitting urine samples						
	NAME Michael C. Biggerstaff	NAME Room 6B, locker #2								
(2) 050427	SIGNATURE Building 125	SIGNATURE Michael C. Biggerstaff	Removed from Temporary Storage							
	NAME Room 6B, locker #2	NAME Michael C. Biggerstaff								
(3)	SIGNATURE	SIGNATURE								
	NAME	NAME								
(4)	<div>This is the back of the DD Form 2624 for both batches. The specimens were collected on 5 Dec and placed into temporary storage, they were then removed from storage on 6 Dec to be transported to the IBTC.</div>									
(5)										
(6)										
(7)										
(8)				12. CHAIN OF CUSTODY (LINE (1)). a. DATE - Date of collection/shipment. b. RELEASED BY - Signature and printed or typewritten name of the urinalysis coordinator having custody of the samples. c. RECEIVED BY - Use only if physical change of custody is occurring prior to shipment. Otherwise leave blank. d. PURPOSE OF CHANGE/REMARK - Specify the mode of accountable transportation/system utilized to ship specimens to the lab. NOTE: If/when custody of specimens changes other than for shipment (unless hand carried to lab), each change of custody requires line number signatures in the (b) RELEASED BY and (c) RECEIVED BY blocks to document change in a custody with comment in block (d). If a continuation sheet is necessary, it must contain information/signatures of blocks (a) - (d).						
	NAME	NAME								
(9)	SIGNATURE	SIGNATURE								
	NAME	NAME								
(10)	SIGNATURE	SIGNATURE								
	NAME	NAME								
2-3-	24. FEB 93 (Back)						13. DAMAGE TO SHIPPING CONTAINER/DISCREPANCIES			

# UNIT URINALYSIS LEDGER

1. SUBMITTING UNIT <b>Company B</b> <b>901st Finance BN</b> <b>Camp Swamov MO. 55673</b>			2. UADC: <b>Michael C. Biggerstaff</b>		INITIALS: <b>MB</b>	4. UNIT IDENTIFICATION CODE: <b>W3VSA A</b>		5. DATE SPECIMEN COLLECTED:  (YYYY) (MM) (DD) <b>2005 04 26</b>	
			3. PHONE: <b>703-681-5560</b>						
6. DOCUMENT/ BATCH NUMBER	7. SPECIMEN NUMBER	8. COMPLETE SOCIAL SECURITY NUMBER	9. TEST BASIS	10. RANK	11. SOLDIER'S SIGNATURE  SOLDIER'S PRINTED NAME	12. ACTION TAKEN / REMARKS		13. OBSERVER'S SIGNATURE  OBSERVER'S PRINTED NAME	
1	1	246-78-3242	IR	SSG	<b>Dwayne E. Jenkins</b>			<b>John T. Observer</b>	
					Dwayne E. Jenkins			John T. Observer	
1	2	311-90-7842	IR	SGT	<b>Pamela A Smith</b>			<b>Jane Cupp</b>	
					Pamela A Smith			Jane Cupp	
1	3	435-97-2232	IR	SGT	<b>John T. Thomas</b>			<b>John T. Observer</b>	
					John T. Thomas			John T. Observer	
1	4	256-43-5672	IR	SPC	<b>Janet Jones</b>			<b>Jane Cupp</b>	
					Janet Jones			Jane Cupp	
1	5	345-88-4392	IR	SPC	<b>Robert M. Ansell</b>			<b>John T. Observer</b>	
					Robert M. Ansell			John T. Observer	
1	6	445-88-9762	IR	SPC	<b>Thomas M. Hightower</b>			<b>John T. Observer</b>	
					Thomas M. Hightower			John T. Observer	
1	7	983-10-2312	IR	PFC	<b>Rebecca T. Bowers</b>	1st Attempt - Short Sample - Voided, 2nd attempt - ok		<b>Jane Cupp</b>	
					Rebecca T. Bowers			Jane Cupp	
1	8	312-67-2342	IR	PFC	<b>Elizabeth A. Schoen</b>			<b>Jane Cupp</b>	
					Elizabeth A. Schoen			Jane Cupp	
1	9	718-76-2212	IR	1LT	<b>Randolph Cunningham</b>			<b>John T. Observer</b>	
					Randolph Cunningham			John T. Observer	
1	10	895-43-5632	IR	SFC	<b>Chuck B. Brown</b>			<b>John T. Observer</b>	
					Chuck B. Brown			John T. Observer	

This is the Unit Ledger for batch 1. Your unit ledgers should match your DD Form 2624 in order. Notice the comment on Rebecca Bowers, she had a short sample originally that was destroyed, but successfully provided a specimen the second time she tried.

## UNIT URINALYSIS LEDGER

1. SUBMITTING UNIT		2. UADC:			INITIALS:	4. UNIT IDENTIFICATION CODE:		5. DATE SPECIMEN COLLECTED:	
Company B		Michael C. Biggerstaff			MB				
901st Finance BN								(YYYY) (MM) (DD)	
Camo Swamp MO. 55673		703-681-5560				W3VSA A		2005 04 26	
6. DOCUMENT/ BATCH NUMBER	7. SPECIMEN NUMBER	8. COMPLETE SOCIAL SECURITY NUMBER	9. TEST BASIS	10. RANK	11. SOLDIER'S SIGNATURE	12. ACTION TAKEN / REMARKS		13. OBSERVER'S SIGNATURE	
					SOLDIER'S PRINTED NAME			OBSERVER'S PRINTED NAME	
2	1	254-56-3694	RO	SPC	<del>Michael C. Green</del>			<del>John T. Observer</del>	
					Michael C. Green			John T. Observer	
2	2	453-22-9658	RO	PFC	<del>Jeffrey G. Walls</del>			<del>John T. Observer</del>	
					Jeffrey G. Walls			John T. Observer	
This is the Unit Ledger for batch 2.									